



The organization is looking for a **Program Facilitator** to create our new anti-black racism/equity, diversity and inclusion workshops and learning modules.

The Power to Be International (PTBI) is a registered charitable organization, dedicated to providing specialized educational, leadership, and mental health programs and services to the BIPOC and QTBIPOC youth community. The organization works from an anti-Black racism, anti-racist and anti-oppression perspective and is looking to hire a Program Facilitator to develop and run a robust digital program with anti-black racism and diversity and inclusion content.

The successful applicant will work closely with the Power to Be International team to develop and deliver programs and workshops that address fundamental equity and diversity issues. The programs will develop and explore personal and group identities, stereotypes, prejudice, discrimination, media literacy, historic inequity in Canada, and personal empowerment, as well as taking leadership for equity, inclusion, and social change. The facilitator will be responsible for working collaboratively with the project coordinator and Power to Be International members.

In addition to collaboratively developing the content of this program, the incumbent will also be responsible for digitizing the program's content into a series of online learning modules for the virtual delivery of the program. This online module will be developed for a peer-to-peer education series that will be for youth by youth. The position will also require participating in events to complement the online modules with the participants or communities.

Who you are:

You are skillful in connecting and collaborating with others. You are passionate about supporting community members. You are an empathetic communicator who is skilled at leading community outreach activities, participant recruitment and engagement. You are a champion and aligned to the principles of diversity, equity, and inclusion (DEI). You must apply a DEI lens to your interactions and management of both internal and external stakeholder relationships. A facilitator who wants to co-create compassionate spaces where peers can explore topics that deepen and expand their understanding of themselves and others.

What You Bring

We are looking for a facilitator to bring their unique touch to our organization.

Core Competencies:

Have sound knowledge of inclusive environments and will support and implement anti-oppressive and anti-racist best practices in the workplace

Key Responsibilities:

Plan and facilitate leadership, diversity, and anti-discrimination education programs and workshops for youth in school and in community settings, working independently and with co-facilitators.

Develop online workshops and programs for peer-to-peer delivery that support equity, inclusion, and student leadership and voice.

Collaborate with school and community partners to assess needs, identify learning goals/outcomes, and develop relevant content that appeals to diverse learning styles.

Work in collaboration with the project coordinator and members of the Power To Be International team to seek out, develop and maintain relationships and opportunities with partners in schools and organizations.

Support all operations relating to programs including data gathering and evaluation, research, reporting, and various community development activities.

Technical Responsibilities

- Developing e-learning modules and online assessment
- Content for digital workshop
- Social Media and content creation

Lived Experience Statement:

Candidates who are members of Indigenous, Black, racialized and 2SLGBTQ+ communities, persons with disabilities, and other equity deserving groups are encouraged to apply, and their lived experience shall be taken into consideration as applicable to the posted position.

Qualifications:

- Minimum 2 Year Post-secondary diploma in Social Service Worker, Child and Youth Care or equivalent.
- Experience with digital platforms, content creation and social media literacy.
- Computer and virtual service delivery and literacy skills are an asset.
- Excellent research, planning, time and project management skills with a proven ability to see projects and tasks to completion.
- Experience developing online and in-person workshops or program content.
- Experience with any type of video editing or online content development software
- Experience in facilitating workshops and interactive group activities, working directly with diverse youth and adults with a variety of learning styles and needs within a workshop, classroom, or conference setting.
- Have a personal and professional interest in teaching equity, inclusion, and social justice issues to youth and adults, with working knowledge of anti-oppressive and anti-racism concepts and their application.
- Self-motivated with the ability to work independently and as part of a team within a flexible professional environment, with minimal supervision.
- Understanding of the lived realities of Black, Indigenous, and racialized communities stemming from direct involvement and/or lived experience.
- Clearance from a Vulnerable Sector Police Screening.
- Strong interpersonal skills, leadership capacity and an ability to build relationships within a diverse community
- Exceptional organizational skills with the ability to meet deadlines and manage multiple priorities.

Program Representation:

Serve as a positive representative of The Power to Be International within the broader community, at virtual sessions, with partner organizations, and more.

Other Duties:

- Perform other related duties as required and assigned

Beyond these responsibilities, we are a small team and this position requires you to be flexible to fulfill our mandate and deliver programming

Time Commitment

- 9 hours onsite*
 - 2 days a week/4.5-hour shifts
- Location: The Power to Be International Office
 - 190 Harwood Ave S, Ajax, ON L1S 2H6
- 6 hours of virtual/self-directed work

**Date and time to be coordinated with Project Coordinator and PTBI Director*

Contract Overview

- **Job Types:** Part-time, Fixed term contract (15h/week)
- **Contract length:** 16 Months
- **Reporting to:** Sr. Project Coordinator and Board of Directors
- **Location(s):** This will be a hybrid-remote position consisting of on-site work at a base office in Ajax, ON, and work-from-home functions.
 - Must have appropriate work-from-home space with high-speed internet connection.
- **Start date:** November 2022
- **Salary:** \$23.00
- **Covid-19 Considerations:** We adhere to the Government guidelines

Deadline to Apply: November 2nd, 2022

Email your resume to: denise@thepowertobe.org